

**OFFICE OF THE CHIEF OF PROTOCOL
U.S. DEPARTMENT OF STATE
PRE-NOTIFICATION OF A DOMESTIC WORKER
(A-3 or G-5 Visa Applicants)**

From: (Name of Embassy/Mission) _____
(Contact Name and Title) _____ , _____
(Telephone Number) _____

Approving Official (Ambassador, Deputy Chief of Mission or equivalent):

Full Name of Applicant:

Surname: _____ , Given (First): _____ Middle: _____

Male Female

Current Citizenship: _____ **Date of Birth:** (mm-dd-yyyy) _____

Citizenship at Birth: _____ **Place of Birth (City, Country):** _____

Type of Passport:

Diplomatic Official Regular Other: _____

Passport Number: _____

Type of VISA Applicant is Seeking:

A-3 G-5

Job Title: _____

Description of Duties:

Please list any family members or dependents accompanying the visa applicant:

(include full names and relationship to visa applicant)

Employer Name: _____

Please email completed form to DomesticWorkers@state.gov

Employer I.D. Number*: _____

*If employer has not yet arrived in country, please provide employer's passport number: _____

Employer's Office: *(Name of Office)* _____
(Office Address) _____
(Telephone Number) _____

Duty Office/Residence: (where duties will be performed by domestic worker)
(Address) _____
(Telephone Number) _____

Please email completed form to DomesticWorkers@state.gov